

Twyford School

TEACHER OF ART (0.8 FTE) (Permanent)

Job Description

Outline

To teach Art within the Prep School. Responsible for setting high expectations and ensuring good progress and outcomes for pupils.

Detail

- To teach Art to pupils in the Prep School, as directed by the Head of Art. Lessons are expected to be of high quality, with focus on pupil learning and with emphasis on positive reinforcement.
- To refer to Art programmes of study and schemes of work that are in place, planning individual lessons appropriate to the needs, interests, experience and existing knowledge of the pupils in the classes taught to educate and engage the pupils. Play an active role in developing new SoW alongside the HoD.
- To be familiar with the individual learning needs of pupils on the SEN Register, and to regularly communicate with the Head of Learning Skills and to follow the guidance of Learning Skills Specialist Teachers to ensure pupils with specific needs make best progress.
- To be responsible and accountable for the children's progress and to monitor, record and report on such progress in accordance with the accepted policies of the department.
- To demonstrate a high level of knowledge within the subject's curriculum area.
- To provide a stimulating working environment for pupils, creating well-organised displays of students work.
- To establish good working relationships with all staff (teaching, administrative and support) and to liaise with them as necessary.
- To maintain good order and discipline in the classroom and around the School using positive behaviour management and by promoting the School's values and expectations.
- To build and maintain co-operative relationships with parents and communicate with them on pupils' learning and progress.
- To be part of the weekly duty team. This includes: supervision of morning assembly/chapel, breaks, lunch times and departure. To fulfil one evening duty each week, assisting with

supervision of the boarders and offering suitable activities in line with your own abilities and interests.

- To be a form teacher (registration/prep supervision) and/or tutor (pastoral/academic guidance).
- To be attached to one of the four House groups, within which internal competitive activities are organised.
- To work within the School policies and guidelines, particularly the Twyford School Code of Conduct and Teachers' Standards.
- To be knowledgeable and interested in many forms of Art, keeping up with educational initiatives.
- To play a full part in the life of the School, including extra-curricular activities.
- To undertake personal development including playing an active part at all INSETs.
- To undertake any reasonable duties as required by the School
- To maintain stock levels and equipment, ordering supplies and equipment for the Art department in line with agreed budgets
- To manage, store and prepare equipment and materials for use in lessons
- To ensure a safe, stimulating, healthy and tidy classroom is maintained to include organising the servicing of specialist equipment in conjunction with the Estates Manager.
- To complete risk and COSHH assessments as required.
- The post-holder's line manager is the Head of Art.

All staff have a responsibility and duty of care to safeguard and promote the welfare of pupils. They must adhere to and ensure compliance with the School's Safeguarding and Child Protection policies and all other policies at all times.

This job description is subject to annual review

June 2020

Teacher of Art and Design (0.8 FTE)

Person Specification

	Essential	Preferred
Qualifications	<ul style="list-style-type: none"> • Degree in an art-based subject and Teaching qualification. 	
Experience	<ul style="list-style-type: none"> • Teaching experience with pupils within the age range 7 - 13, including delivery of practical work 	<p>Experience in ceramics and working kilns.</p> <p>Experience in Prep School (Year 3 to Year 8) and teaching Art to Common Entrance and Scholarship standards</p>
Personal	<ul style="list-style-type: none"> • Passionate about Art • Enthusiastic communicator • Self-motivated with ability to apply individual initiative • Good organisational skills • Ability to work in a co-operative environment • Receptive, adaptable and open-minded 	<p>Strong ICT skills including use of video conferencing</p>
Other	<ul style="list-style-type: none"> • Pastoral experience • Willingness to participate in extra-curricular programme 	<ul style="list-style-type: none"> • Boarding school experience • Expertise/experience in extra-curricular activities/sport and/or outdoor education