



Twyford School



**TWYFORD SCHOOL
HIGH STREET, TWYFORD, WINCHESTER, HAMPSHIRE, SO21 1NW**

IAPS co-educational day/boarding school – 400 pupils aged 2-13 years

HR & COMPLIANCE MANAGER

We are looking for a professional and qualified HR professional with experience of carrying out a wide range of mainstream human resource activities within a busy office environment. The successful candidate, probably educated to degree level and with an appropriate HR qualification, will be an active member of the Senior Leadership Team and will be fully involved in the restructuring of the HR & Compliance Department.

As well as HR, the prime task will be to ensure the School is fully compliant in all appropriate areas of the Educational (Independent School Standards) Regulations (ISSRs) standards and other areas of legislation appropriate to an independent boarding school.

Applications are sought from candidates wishing for either a full-time or part-time role.

Full details and application forms are available on the School website or email hr@twyfordschool.com or telephone 01962 712269

Closing date: Friday 23rd April 2021

Interviews are expected to be held week commencing Monday 3rd May 2021.

Twyford School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo our safer recruitment checks and child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS).