



Twyford School



**TWYFORD SCHOOL
HIGH STREET, TWYFORD, WINCHESTER, HAMPSHIRE, SO21 1NW**

IAPS co-educational day/boarding school – 395 pupils aged 2-13 years

“It’s the little things that start your biggest journey”

FINANCE OFFICER (with responsibility for procurement)

We are looking for a professional, friendly, and approachable person to work closely with our Finance Manager in the development of budgets, the monitoring of transactions and the preparation of financial reports. The successful candidate will lead on School procurement, ensuring best value for money.

The successful candidate will be a key member of the Bursar’s team and involved in the day to day financial implementation and direction of the School to realise the School Development Plan.

Application forms are available on the School website or email jthomas@twyfordschool.com or telephone 01962 714622

Closing date: Friday 16th April
Interviews will be held Monday 26th April

Twyford School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo our safer recruitment checks and child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS).